



Finchcorp

— Innovation comes from all directions — Systems —

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Loan Equipment Request Form

Company Name

Date

Venue Name

Contact Name

Address 1

Address 2

Suburb

Postcode

State / Territory

If Other, please specify

Contact Phone No.

Email Address

Loaner Equipment Conditions:

1. The defective unit must be returned to Finchcorp at the customer's expense for assessment within 7 (seven) days of the loaner equipment being received.
2. Any loaner equipment must be returned to Finchcorp within 7 (seven) days of the fault resolution, at the customer's expense.
3. Finchcorp reserves the right to charge a fee for the late return of any loan equipment.
4. Please ensure that equipment being returned is packed well to prevent damage whilst in transit.
5. Loan equipment damaged during the loan period will be repaired / replaced at the customers expense.
6. Customers with outstanding loan equipment will not be issued any further equipment until it has been returned in good order.

I am a duly authorised officer of the company detailed above and accept responsibility for the above mentioned goods. By signing below, I confirm that I have read and accept the conditions by which this equipment is loaned, on behalf of the company that I represent.

Please Print Name

Signature

Please Print Position

Date Signed

Equipment Details

Finchcorp - Office Use Only

Model Number

Authorised by:

Serial Number

Freight details:

Accessories sent

Transfer Batch No.:

Associated R.A No.:

Date Sent:

Date Returned:

☐ Received in
Good Order

☐ Damaged on
Return